

**City of Paris Municipal Center
Request for Proposal (RFP)
Cooling Tower Replacement – IMECO Model EFC-C 233-3 (200 Ton Unit)**

Proposal Due Date: September 15, 2025, 10:00 A.M.

Contact: Mike Smith Public Works Superintendent

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859-340-6083

1. Introduction

The City of Paris Municipal Center is seeking proposals from qualified contractors for the removal and replacement of an existing IMECO Cooling Tower, Model EFC-C 233-3, 200-ton unit. This project is part of the city's initiative to improve energy efficiency and ensure reliable HVAC performance.

2. Project Location

City of Paris Municipal Center
**525 High Street
Paris, KY 40361**

3. Scope of Work

The selected contractor will be responsible for:

- Removal and environmentally responsible disposal of the existing IMECO Cooling Tower (Model EFC-C 233-3).
- Supply and installation of a new cooling tower with equivalent or improved capacity (200-ton).
- Ensuring full integration with the existing HVAC system and controls.
- Performing all necessary electrical, mechanical, and structural modifications.
- System testing, commissioning, and performance verification.
- Training for city maintenance personnel.

- Submission of all required documentation, including warranties, manuals, and as-built drawings.

4. Proposal Requirements

Proposals must include:

- Company background and relevant experience.
- Detailed project approach and timeline.
- Technical specifications of the proposed replacement unit.
- Itemized cost estimate.
- Proof of insurance and applicable licenses.
- W9
- References from similar projects completed within the past five years.

5. Site Visit

Site visits can be scheduled with the Public Works Superintendent.

6. Submission Instructions

Proposals must be submitted in a sealed envelope clearly labeled:

“RFP – Cooling Tower Replacement – City of Paris Municipal Center”

Deliver to:

City of Paris Municipal Center

525 High Street

Paris, KY 40361

By September 15, 2025, 10:00 A.M.

Late submissions will not be considered.

7. Evaluation Criteria

Proposals will be evaluated based on the following:

- Responsiveness to the RFP
- Cost-effectiveness
- Contractor qualifications and experience
- Quality and suitability of proposed equipment
- Project timeline and implementation plan

8. Additional Information

The City of Paris reserves the right to reject any or all proposals, waive informalities, and award the contract in the best interest of the city.